

# West Derby School

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Headteacher: Mrs S Graham



**WEST  
DERBY**  
SIXTH FORM

**Student:**

**Form:**

22<sup>nd</sup> May, 2017

Dear

## **RE: CONDITIONAL OFFER LETTER**

Thank you for your application to join West Derby School Sixth Form this September. I am very pleased to be writing to offer you a provisional place in the Sixth Form, subject to you achieving the published entry criteria outlined in our Sixth Form Prospectus:

- Achievement of 5 A\*-C Grades at GCSE level (ideally including English and Maths at Grade 4 or above, however provision to re-sit these subjects will be available in Year 12)
- Achievement of the specific requirements for each subject that you are seeking to study (outlined in the Sixth Form Prospectus)
- Good attendance in Year 11
- Reference from your current Head of Year (external applicants only)

No doubt you are currently busy revising for your GCSE exams and when these have concluded your thoughts will turn to Sixth Form in September.

To ensure that the transition from Year 11 to Year 12 goes as smoothly as possible for you, I would like to invite you to our **'Year 11 to 12 Transition Day'** on **Wednesday, 5<sup>th</sup> July 2017 from 8:45am-2:30pm**. This event will be hosted by Northumbrian University and will introduce you to Higher Education. Activities will include an overview of Higher Education, a skills audit, making the most out of Sixth Form and most importantly, an opportunity for you to meet the people you will be studying with next year. The dress code for this day will be our Sixth Form uniform; **smart business attire**. Further details are available on our website. Lunch will be available for purchase in Café West on the day.

**PTO**



Members of the Sixth Form Team will also be available on GCSE Results Day (Thursday, 24<sup>th</sup> August 2017) to answer any questions you may have.

I look forward to hearing from you and wish you every success in your forthcoming GCSE examinations. If you have any questions, please do not hesitate to contact me.

Please complete the reply slip below and return to your tutor by **Friday 26<sup>th</sup> May 2017**.

Yours sincerely



Mr Feeney

Head of Sixth Form

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**Year 11 to 12 Transition Day Reply Slip**

REPLY SLIP (Please detach and return to your form tutor/school office)

**Student Name:**

**Form:**

I will  / will not  be attending the **Year 11 to Year 12 Transition Day** on Wednesday 5<sup>th</sup> July, 2017.

Signed parent/carer \_\_\_\_\_