

# West Derby School

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Headteacher: Mrs S Graham



**WEST  
DERBY**  
SIXTH FORM

Thursday 2<sup>nd</sup> February 2017

Dear Parent/ Guardian,

I am delighted to say that your son has been invited a Oxford and Cambridge University Information Morning at Calderstones School, Liverpool. This will include a talk by current Oxbridge graduate mentors on how to apply to Oxbridge and Russel group universities.

The visit has been organised for the morning of Tuesday 7<sup>th</sup> February 2017. Students will need to be dressed in their in their usual sixth form attire and will travel by mini-bus. We aim to leave school at 8:30 a.m. and will return at 11:00 a.m.

I am sure you will appreciate what a fabulous opportunity this offers to your son and I would be grateful if you would complete the reply slip at the foot of this letter to give your consent.

Yours sincerely,

Mr D Feeney  
Assistant Headteacher

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**Reply slip – to be returned to Mrs Speed by Friday 3rd February 2017:**

Student's name .....

**\*\*I/we** give permission for our son to take part in the educational trip to Calderstones School on Tuesday 7<sup>th</sup> February 2017.

**\*\*Delete as applicable**

Relevant Medical details: .....

Emergency contact number: .....

Any special dietary requirements: .....

Signed: ..... Name:..... (parent/ guardian)

